




# Brighton & Hove City Council

## COMMITTEE WORK PROGRAMME

KING'S HOUSE  
GRAND AVENUE  
HOVE  
BN3 2LS  
[www.brighton-hove.gov.uk](http://www.brighton-hove.gov.uk)

Published 4 September 2012

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

The Council has chosen to publish a **Committee Work Programme** setting out matters which are anticipated to come before the Council and/or a Committee during the next 12 months. The programme will detail both **key decisions**  and non-key decisions in the period covered by the Programme. Not all decisions can be listed because in some cases the need for a decision is not known at the time of publication. However an updated version of the Programme will be published on a monthly basis

The Council's Constitution states that a key decision is one that involves:

- (a) *Expenditure which is, or the making of savings which are, significant having regard to the expenditure of the City Council's budget, namely above £500,000 per annum; or*
- (b) *Is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions (wards).*

As a matter of good practice, the Council's Committee Work Programme highlights those items listed as key decisions to inform local residents of such matters that are to be considered. The exception being those issues which are dealt with under the urgency provisions.

For each decision included on the Programme the following information is provided:

- the committee or body that is to make the decision and the date of the meeting
- the title of the report and decision to be considered
- individuals/groups that will be consulted prior to the decision being taken
- a list of other appropriate documents
- the name and telephone number of the contact officer and to whom any representations should be sent for each item.

The Programme is updated and published at the beginning of every month on the Council's web-site.

Meetings of the Council and Committees are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Plan please contact Mark Wall, Head of Democratic Services at Kings House, Grand Avenue, Hove, BN3 2LS, or telephone 01273 291006 or send an e-mail to [mark.wall@brighton-hove.gov.uk](mailto:mark.wall@brighton-hove.gov.uk).

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>Decisions Anticipated for September 2012</b>				
<b>SPECIAL POLICY &amp; RESOURCES COMMITTEE</b>				
31683	<b>Senior Officers Structure</b> <i>Policy Committee Decision - Key</i>  <i>Wards affected: All Wards</i>	6 Sep 2012  25 Oct 2012		Report of: Director of Finance  Director of Adult Social Services  Report Author: Charlotte Thomas Tel: 29-1290, Catherine Vaughan Tel: 29-1333
31716	<b>Supported Bus Routes</b> <i>Policy Committee Decision - Key</i>  <i>Wards affected: All Wards</i>	6 Sep 2012		Report of: Strategic Director, Place  Report Author: David Parker Tel: 29-2474
31397	<b>Supported Bus Routes – Exempt Category 3</b> <i>Policy Committee Decision – Key</i>  Responses to proposed amendments to original report  <i>Wards affected: All Wards</i>	6 Sep 2012  6 Sep 2012  25 Oct 2012		Report of: Strategic Director, Place  Report Author: Nick Mitchell Tel: 29-2481  Mark Prior Tel: 01273 292095

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>CHILDREN &amp; YOUNG PEOPLE COMMITTEE</b>				
<b>ECONOMIC DEVELOPMENT &amp; CULTURE COMMITTEE</b>				
31669	<p><b>Update of Review of Provision of Bowling Green Fees</b>  <i>Policy Committee Decision - non-Key</i></p> <p><i>Wards affected: All Wards</i></p>	20 Sep 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Gillian Marston Tel: 29-4701</p>
31671	<p><b>Saltdean Lido Update</b>  <i>Policy Committee Decision - non-Key</i></p> <p><i>Wards affected: Rottingdean Coastal</i></p>	20 Sep 2012		<p>Report of:</p> <p>Report Author:</p>
31675	<p><b>Future of the Mobile Library Service</b>  <i>Policy Committee Decision - non-Key</i></p> <p><i>Wards affected: All Wards</i></p>	20 Sep 2012		<p>Report of: Strategic Director, Communities</p> <p>Report Author: Sally McMahon Tel: 29-6963</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
31677	<p><b>Royal Pavilion &amp; Museums Fees and Charges</b>  <i>Policy Committee Decision - non-Key</i></p> <p><i>Wards affected: All Wards</i></p>	20 Sep 2012		<p>Report of: Strategic Director, Communities</p> <p>Report Author: Janita Bagshawe Tel: 29-2840</p>
31681	<p><b>Brighton &amp; Hove Music Education Hub: Progress Report</b>  <i>Policy Committee Decision - non-Key</i></p> <p><i>Wards affected: All Wards</i></p>	20 Sep 2012		<p>Report of: Strategic Director, People</p> <p>Report Author: Peter Chivers</p>
30940	<p><b>Local List Review</b>  <i>Policy Committee Decision - non-Key</i></p> <p>Report on the proposed procedure for reviewing the council's list of heritage assets of local interest.</p> <p><i>Wards affected: All Wards</i></p>	20 Sep 2012		<p>Report of: Strategic Director, Place, Head of Planning and Public Protection</p> <p>Report Author: Sanne Roberts Tel: 29-2261</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
30973	<p><b>City Plan – Duty to Co-Operate: Request to adjoining Local Planning Authorities to assist in meeting city’s housing requirements.</b>  <i>Policy Committee Decision - non-Key</i></p> <p>Under the Localism Act and National Planning Policy Framework public bodies have a duty to co-operate on planning issues that cross administrative boundaries. Co-operation should enable local planning authorities to work together to meet development requirements which cannot wholly be met within their own areas. Through work on the City Plan it has become clear that housing requirements cannot be fully met within the City Boundaries. Under the duty to cooperate the City Council is required to work with adjoining local authorities to see if any of this unmet need can be accommodated elsewhere, if the City Plan is to be found "sound" by a Planning Inspector. This report seeks agreement to make a formal approach to the neighbouring authorities.</p> <p><i>Wards affected: All Wards</i></p>	20 Sep 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Mike Holford Tel: 29-2501</p>
<b>ADULT CARE &amp; HEALTH COMMITTEE</b>				
29608	<p><b>Safeguarding Adults at Risk</b>  <i>Policy Committee Decision - non-Key</i></p> <p><i>Wards affected: All Wards</i></p>	24 Sep 2012		<p>Report of: Director of Adult Social Services</p> <p>Report Author: Michelle Jenkins Tel: 01273 296271</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
29870	<p><b>Response to the report of the Scrutiny Review on Information Sharing regarding Vulnerable Adults</b> <i>Policy Committee Decision – Key</i></p> <p>Recommendations to the report of the Overview and Scrutiny Panel on Information Sharing Regarding Vulnerable Adults</p> <p><i>Wards affected: All Wards</i></p>	24 Sep 2012		<p>Report of: Director of Adult Social Services</p> <p>Report Author: Denise D'Souza Tel: 29-5032</p>
30254	<p><b>Performance Report Adult Social Care</b> <i>Policy Committee Decision - non-Key</i></p> <p>This report details the Adult Social Care performance in 2011/12 and provides information regarding the development of the Local Account.</p> <p><i>Wards affected: All Wards</i></p>	24 Sep 2012		<p>Report of: Director of Adult Social Services</p> <p>Report Author: Philip Letchfield Tel: 01273 295078</p>
31010	<p><b>Care Home Revised Framework Arrangements</b> <i>Policy Committee Decision – Key</i></p> <p>New contract arrangements with in-city independent sector care homes to commence April 2013</p> <p><i>Wards affected: All Wards</i></p>	<p>24 Sep 2012</p> <p>22 Oct 2012</p>		<p>Report of: Director of Adult Social Services</p> <p>Director of Adult Social Services</p> <p>Report Author: Ambrose Page Tel: 01273 295341, Jane MacDonald Tel: 29-5038</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
31101	<p><b>Transfer of Care from a Short Term Bed</b> <i>Policy Committee Decision – Key</i></p> <p>The Transfer of Care from a Short Term bed policy seeks to give clarity to the situation when a person is in a short term bed that no longer meets their assessed need. It also seeks to make the process fair so all cases are resolved using the same principle in one policy</p> <p><i>Wards affected: All Wards</i></p>	<p>24 Sep 2012</p> <p>22 Oct 2012</p>		<p>Report of: Director of Adult Social Services</p> <p>Director of Adult Social Services</p> <p>Report Author: Jane MacDonald Tel: 29-5038</p>
31202	<p><b>Learning Disabilities Accommodation</b> <i>Policy Committee Decision – Key</i></p> <p>To report back following consultation with service users</p> <p><i>Wards affected: All Wards</i></p>	<p>24 Sep 2012</p>		<p>Report of: Director of Adult Social Services</p> <p>Report Author: Karin Divall Tel: 29-4478</p>
<b>AUDIT &amp; STANDARDS COMMITTEE</b>				
31607	<p><b>Statement of Accounts 2011/12</b> <i>Regulatory Committee Decision</i></p> <p><i>Wards affected: All Wards</i></p>	<p>25 Sep 2012</p>		<p>Report of: Director of Finance</p> <p>Report Author: Jane Strudwick Tel: 01273 291255</p>



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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
31576	<p><b>Complaints Update (September 2012)</b> <i>Regulatory Committee Decision</i></p> <p><i>Wards affected: All Wards</i></p>	25 Sep 2012		<p>Report of: Monitoring Officer / Head of Law</p> <p>Report Author: Brian Foley Tel: 291229</p>
31579	<p><b>Complaints Procedure</b> <i>Regulatory Committee Decision</i></p> <p><i>Wards affected: All Wards</i></p>	25 Sep 2012		<p>Report of: Monitoring Officer / Head of Law</p> <p>Report Author: Brian Foley Tel: 291229</p>
31605	<p><b>Audit Commission: Annual Governance Report 2011/12</b> <i>Regulatory Committee Decision</i></p> <p><i>Wards affected: All Wards</i></p>	25 Sep 2012		<p>Report of: Director of Finance</p> <p>Report Author: Ian Withers Tel: 29-1323</p>
31609	<p><b>Risk Management Annual Report 2011/12 and Programme 2012/13</b> <i>Regulatory Committee Decision</i></p> <p><i>Wards affected: All Wards</i></p>	25 Sep 2012		<p>Report of: Director of Finance</p> <p>Report Author: Jackie Algar Tel: 29-1273</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
31611	<p><b>Strategic Risk Management Action Plan Focus</b> <i>Regulatory Committee Decision</i></p> <p><i>Wards affected: All Wards</i></p>	25 Sep 2012		<p>Report of: Director of Finance</p> <p>Report Author: Jackie Algar Tel: 29-1273</p>
31344	<p><b>Internal Audit Progress Report</b> <i>Regulatory Committee Decision</i></p> <p>Regular Internal Audit Progress Report @ September 2012</p> <p><i>Wards affected: All Wards</i></p>	25 Sep 2012		<p>Report of: Director of Finance</p> <p>Report Author: Ian Withers Tel: 29-1323</p>
31348	<p><b>Fighting Fraud Locally</b> <i>Regulatory Committee Decision</i></p> <p>Recent FFL Strategy for Local Government Published. This report will be a gap analysis against FFL in particular the Actions</p> <p><i>Wards affected: All Wards</i></p>	25 Sep 2012		<p>Report of:</p> <p>Report Author: Ian Withers Tel: 29-1323</p>
31637	<p><b>Arrangements for the register of Members Interests</b> <i>Regulatory Committee Decision</i></p> <p><i>Wards affected: All Wards</i></p>	25 Sep 2012		<p>Report of: Director of Finance</p> <p>Report Author: Mark Wall Tel: 29-1006</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
31282	<p><b>Rottingdean Parish Council: adoption of new code of conduct</b> <i>Regulatory Committee Decision</i></p> <p>Report on code of conduct adopted by the Parish Council on 6 August 2012, and arrangements for the register of parish councillor interests</p> <p><i>Wards affected: Rottingdean Coastal</i></p>	25 Sep 2012		<p>Report of: Strategic Director, Resources</p> <p>Report Author: Oliver Dixon Tel: 29-1512, Abraham Ghebre-Ghiorghis Tel: 29-1500</p>
<b>HOUSING COMMITTEE</b>				
31162	<p><b>Update on the Implementation of the Additional Licensing Scheme for Houses in Multiple Occupation (HMO)</b> <i>Policy Committee Decision - Key</i></p> <p><i>Wards affected: Hanover &amp; Elm Grove; Hollingdean &amp; Stanmer; Moulsecoomb &amp; Bevendean; Queen's Park; St Peter's &amp; North Laine</i></p>	26 Sep 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Martin Reid Tel: 29-3321</p>
31262	<p><b>Estates Regeneration</b> <i>Policy Committee Decision – Key</i></p> <p>Establish an Estate Regeneration Housing Development Programme</p> <p><i>Wards affected: All Wards</i></p>	26 Sep 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Martin Reid Tel: 29-3321</p>

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31709	<p><b>Allocations Policy Review</b> <i>Policy Committee Decision - non-Key</i></p> <p>A review of the Allocations scheme following the Localism Act 2011 and recently published statutory Code of Guidance for managing the Housing Register and allocating to social housing.</p> <p><i>Wards affected: All Wards</i></p>	26 Sep 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Sylvia Peckham Tel: 293318</p>
<b>Decisions Anticipated for October 2012</b>				
<b>POLICY &amp; RESOURCES COMMITTEE</b>				
25991	<p><b>Targeted Budget Management (TBM) 2012/13 Month 5</b> <i>Policy Committee Decision – Key</i></p> <p>To update members on the Capital and Revenue financial performance of the Authority's General Fund and Housing Revenue Accounts at month 4.</p> <p><i>Wards affected: All Wards</i></p>	11 Oct 2012		<p>Report of: Director of Finance</p> <p>Report Author: Jeff Coates Tel: 29-2364, Nigel Manvell Tel: 29-3104</p>
31759	<p><b>Advertising &amp; Sponsorship</b> <i>Policy Committee Decision - non-Key</i></p> <p><i>Wards affected: All Wards</i></p>	11 Oct 2012		<p>Report of: Head of Communications</p> <p>Report Author: John Shewell Tel: 29-1039, Jake Barlow</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
30017	<p><b>Annual Surveillance Report</b> <i>Policy Committee Decision - non-Key</i></p> <p>Update on surveillance activity carried out by officers in the last quarter and review of POLICY</p> <p><i>Wards affected: All Wards</i></p>	11 Oct 2012		<p>Report of: Director of Finance</p> <p>Report Author: Jo Player Tel: 29-4086</p>
30554	<p><b>Tenant Scrutiny</b> <i>Policy Committee Decision - non-Key</i></p> <p>A report on the proposed Tenant Scrutiny model for Brighton &amp; Hove</p> <p><i>Wards affected: All Wards</i></p>	<p>21 Aug 2012</p> <p>4 Sep 2012</p> <p>11 Sep 2012</p> <p>26 Sep 2012</p> <p>26 Sep 2012</p> <p>11 Oct 2012</p>		<p>Report of: Strategic Director, Place</p> <p>Report Author: Karen Amsden Tel: 29-1084</p>
30965	<p><b>An Armed Forces Community Covenant for Brighton &amp; Hove City</b> <i>Policy Committee Decision – Key</i></p> <p>A Community Covenant is voluntary statement of mutual support it is intended to complement the Armed Forces Covenant, which outlines the moral obligation between the Nation, the Government and the Armed Forces, at a local level.</p> <p><i>Wards affected: All Wards</i></p>	<p>11 Oct 2012</p> <p>25 Oct 2012</p>		<p>Report of: Monitoring Officer / Head of Law</p> <p>Monitoring Officer / Head of Law</p> <p>Report Author: Clair Hopkins</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
31287	<p><b>Framework for the Provision of Self Managed Temporary Accommodation Housing</b>  <i>Policy Committee Decision – Key</i></p> <p>To invite property managers to join a framework which will enable them to provide the council with self managed temporary accommodation for use by homeless households and other statutory groups.</p> <p><i>Wards affected: All Wards</i></p>	29 Nov 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Sylvia Peckham Tel: 293318</p>
31280	<p><b>East Sussex, South Downs, and Brighton &amp; Hove Waste and Minerals Plan: Agreement of Proposed Main Modifications for Consultation</b>  <i>Policy Committee Decision - non-Key</i></p> <p>A public examination into the East Sussex, South Downs and Brighton &amp; Hove Waste and Minerals Plan (WMP) is being held from the 18th to 28th September 2012. This report is to seek authority to consult on those proposed modifications that result in a major shift in policy of the WMP. Delegated authority to consult on minor modifications to policy was agreed at the meeting of this Committee on 12th July 2012. The requirement for this report will only be known during the examination period itself during September.</p> <p><i>Wards affected: All Wards</i></p>	11 Oct 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Mike Holford Tel: 29-2501</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
31624	<p><b>Procurement of Automatic Meter Reading (AMR) Equipment to Electricity, Gas, Water &amp; Heat Meters</b> <i>Policy Committee Decision – Key</i></p> <p>To seek approval for the installation of AMR equipment to a prioritised list of water and energy meters in our operational properties and the purchase of monitoring software in order to improve the accuracy of consumption data</p> <p><i>Wards affected: All Wards</i></p>	11 Oct 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Angela Dymott Tel: 29-1450, Andrew Batchelor Tel: 29-1441</p>
31105	<p><b>Voluntary Dedication of Land under the CRoW Act</b> <i>Policy Committee Decision - non-Key</i></p> <p>To protect open access rights it is proposed to dedicate land identified as open access under procedures set out in the Countryside and Rights of Way Act 2000, which will ensure the land is retained as public open access land into perpetuity.</p> <p><i>Wards affected: Hollingdean &amp; Stanmer; Patcham</i></p>	11 Oct 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Jessica Hamilton Tel: 29-1461, Angela Dymott Tel: 29-1450</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
31470	<p><b>Woodvale Crematorium Development - Protecting the environment by reducing mercury emissions</b> <i>Policy Committee Decision – Key</i></p> <p>Request for additional funding to carry out essential works at the crematorium to comply with new legislation from 31 December 2012</p> <p><i>Wards affected: All Wards</i></p>	11 Oct 2012		<p>Report of: Director of Finance</p> <p>Report Author: Paul Holloway Tel: 29-2005</p>
31648	<p><b>Corporate Procurement of Energy - Non Half Hourly Electricity (sub 100kW) Contract Commencing April 2013</b> <i>Policy Committee Decision – Key</i></p> <p>This report seeks approval to undertake a Request for Information (RFI) process of EU compliant Central Purchasing Bodies for the Council's non half hourly (sub 100kW) electricity supply contract that ends on 31 March 2013</p> <p><i>Wards affected: All Wards</i></p>	11 Oct 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Angela Dymott Tel: 29-1450, Andrew Batchelor Tel: 29-1441</p>
30028	<p><b>Polling Place Review - September</b> <i>Policy Committee Decision - non-Key</i></p> <p><i>Wards affected:</i></p>	11 Oct 2012		<p>Report of: Strategic Director, Resources</p> <p>Report Author: Claire Wardle Tel: 29-1997</p>



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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
30969	<p><b>Nomination of Member to serve on proposed Coastal West Sussex Strategic Planning Board</b> <i>Policy Committee Decision - non-Key</i></p> <p>Changes in national planning legislation now require local authorities to co-operate on planning issues that affect more than one area. A Coastal West Sussex Planning Board is proposed to deal with strategic planning issues along the West Sussex Coast including Brighton &amp; Hove. A formal nomination of a Member to serve on the Board is required.</p> <p><i>Wards affected: All Wards</i></p>	11 Oct 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Mike Holford Tel: 29-2501</p>
<b>TRANSPORT COMMITTEE</b>				
30926	<p><b>Lewes Road Scheme - Consultation Results and Way Forward</b> <i>Policy Committee Decision – Key</i></p> <p>To update the committee on the results of the recent consultation exercise for the Lewes Road scheme and to seek permission to advertise the Traffic Regulation Order</p> <p><i>Wards affected: Hanover &amp; Elm Grove; Hollingdean &amp; Stanmer; Moulsecomb &amp; Bevendean; Preston Park; St Peter's &amp; North Laine</i></p>	2 Oct 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Robin Reed Tel: 29-3856</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
30999	<p><b>Parking Restrictions Traffic Order</b> <i>Policy Committee Decision – Key</i></p> <p>The Parking Infrastructure Team receives a number of requests for alterations to parking restrictions within the Controlled Parking Zones. These requests are most often from residents, but can also be from businesses, local members, or other teams within the Council such as Road Safety. After investigation, if it is decided that the request is justified then it is advertised on a Traffic Regulation Order. These amendments often help to improve sustainable transport, for example by providing additional motorcycle bays or improved accessibility for disabled people by providing disabled parking bays.</p> <p>This report considers the comments, support and objections received to an amendment Traffic Regulation Order, which contains proposals for an number of locations.</p> <p><i>Wards affected: All Wards</i></p>	<p>2 Oct 2012</p> <p>2 Oct 2012</p>		<p>Report of: Strategic Director, Place</p> <p>Report Author: Charles Field Tel: 29-3329</p>
31083	<p><b>Parking Annual Report 2011/12</b> <i>Policy Committee Decision - non-Key</i></p> <p><i>Wards affected: All Wards</i></p>	<p>2 Oct 2012</p>		<p>Report of: Strategic Director, Place</p> <p>Report Author: Paul Nicholls Tel: 29-3287</p>

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31426	<p><b>Old Town Transport Plan</b> <i>Policy Committee Decision – Key</i></p> <p>Traffic management improvements for the Old Town area</p> <p><i>Wards affected: Regency</i></p>	2 Oct 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Tom Campbell Tel: 29-3328</p>
31453	<p><b>Brighton Station Gateway Preferred Option</b> <i>Policy Committee Decision - non-Key</i></p> <p>Request for agreement to consult on a preferred design for Brighton Station Gateway</p> <p><i>Wards affected: All Wards</i></p>	2 Oct 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Jim Mayor Tel: 29-4164</p>
30026	<p><b>Highways Winter Service Plan 2012-13</b> <i>Policy Committee Decision – Key</i></p> <p>Covering report/review of Highways Winter Service Plan with plan attached</p> <p><i>Wards affected: All Wards</i></p>	2 Oct 2012	N/A	<p>Report of: Strategic Director, Place</p> <p>Report Author: Christina Liassides Tel: 29-2036</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>CHILDREN &amp; YOUNG PEOPLE COMMITTEE</b>				
31392	<p><b>Annual Report on Brighton &amp; Hove Music Education Hub</b> <i>Policy Committee Decision - non-Key</i></p> <p>To inform the committee of progress and development of the Brighton &amp; Hove Music Education Hub (BHMEH) and to approve the proposed Business Plan.</p> <p><i>Wards affected: All Wards</i></p>	15 Oct 2012		<p>Report of: Strategic Director, People</p> <p>Report Author: Jo Lyons Tel: 293514</p>
31581	<p><b>New referral Process for Children in Need to Children's Social work</b> <i>Policy Framework Decision</i></p> <p>This policy covers new guidance for how agencies make a referral to Children Social Work.</p> <p>This policy does not change the arrangements for children if it's clear that the child has been serious harmed or is at risk of being serious harmed.</p> <p>The policy builds on the work of B&amp;H Supporting Families continuum of need guidance</p> <p>The Policy advance the notion that needs of most children can be met by universal level services so supporting Early Help to children.</p> <p><i>Wards affected: All Wards</i></p>	15 Oct 2012		<p>Report of: Strategic Director, People</p> <p>Report Author: Nigel Hancock Tel: 29-5383, Ellen Jones Tel: 29-3441</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
31583	<p><b>Family Group Conference Project Review Proposals</b> <i>Policy Framework Decision</i></p> <p>To Seek Committee approval to bring Family Group Conferences in house following previous decisions.</p> <p><i>Wards affected: All Wards</i></p>	15 Oct 2012		<p>Report of: Strategic Director, People</p> <p>Report Author: Ellen Jones Tel: 29-3441</p>
31569	<p><b>Annual Report on School Attendance, Access and Exclusions</b> <i>Policy Committee Decision - non-Key</i></p> <p>To update on School Attendance, Access and Exclusions in the City, giving data on current figures, updating on statutory requirement with an overview of provision. Annual Report on School Attendance, Access and Exclusions</p> <p><i>Wards affected: All Wards</i></p>	15 Oct 2012		<p>Report of: Strategic Director, People</p> <p>Report Author: Jo Lyons Tel: 293514</p>
31596	<p><b>Children in Need Policy &amp; Care Planning Forum Operation Process</b> <i>Policy Framework Decision</i></p> <p>The Children in Need Policy outlines how Children's Social Work will work with children and their families who are children in need. Each child will have a child in need plan.</p> <p><i>Wards affected: All Wards</i></p>	<p>15 Oct 2012</p> <p>25 Oct 2012</p>		<p>Report of:</p> <p>Report Author: Richard Hakin Tel: 29-5375</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>ENVIRONMENT &amp; SUSTAINABILITY COMMITTEE</b>				
31022	<p><b>Review of Provision of Bowling Greens</b> <i>Policy Committee Decision - non-Key</i></p> <p><i>Wards affected: All Wards</i></p>	20 Sep 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Gillian Marston Tel: 29-4701</p>
30877	<p><b>Permission to Consult on Communal Refuse Collection in Hannover</b> <i>Policy Committee Decision - non-Key</i></p> <p>This report seeks permission to consult on proposals to implement communal recycling in Hannover</p> <p><i>Wards affected: Hanover &amp; Elm Grove</i></p>	17 Oct 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Jan Jonker Tel: 29-4722</p>
<b>Decisions Anticipated for November 2012</b>				
<b>POLICY &amp; RESOURCES COMMITTEE</b>				
25994	<p><b>Targeted Budget Management (TBM) 2012/13 Month 7</b> <i>Policy Committee Decision – Key</i></p> <p>To update members on the Capital and Revenue financial performance of the Authority's General Fund Housing Revenue Account at month 7.</p> <p><i>Wards affected: All Wards</i></p>	29 Nov 2012		<p>Report of: Director of Finance</p> <p>Report Author: Jeff Coates Tel: 29-2364, Nigel Manvell Tel: 29-3104</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
30147	<p><b>Treasury Management Policy Statement (incorporating the Annual Investment Strategy) 2012/13 - Mid year review</b>  <i>Policy Committee Decision - non-Key</i></p> <p>A review of the action taken in the six months to September 2012 on the 2012/13 Treasury Management Policy Statement, including the 2012/13 Annual Investment Strategy</p> <p><i>Wards affected: All Wards</i></p>	29 Nov 2012		<p>Report of: Director of Finance</p> <p>Report Author: Peter Sargent Tel: 29-1241</p>
30444	<p><b>Budget Update and Savings 2013/14</b>  <i>Policy Committee Decision – Key</i></p> <p>Latest budget estimates for setting the 2013/14 budget and savings proposals for 2013/14 and 2014/15</p> <p><i>Wards affected: All Wards</i></p>	29 Nov 2012		<p>Report of: Director of Finance</p> <p>Report Author:            James Hengeveld            Tel: 29-1242, Nigel            Manvell Tel: 29-3104, Mark Ireland            Tel: 29-1240,            Catherine Vaughan            Tel: 29-1333</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
29695	<p><b>Council Tax Support System - final scheme</b> <i>Policy Committee Decision – Key</i></p> <p>To seek approval on the scheme for Council Tax Support to be implemented from April 2013.</p> <p><i>Wards affected: All Wards</i></p>	<p>29 Nov 2012</p> <p>13 Dec 2012</p>		<p>Report of: Director of Finance</p> <p>Director of Finance</p> <p>Report Author: Tracey Wallace Tel: 29-3337, John Francis Tel: 29-1913, Catherine Vaughan Tel: 29-1333, Graham Bourne Tel: 01273 - 29 - 1800, Tabitha Cork Tel: 29-1913</p>
30298	<p><b>Community Safety, Crime Reduction and Drugs Strategy 2011-2014</b> <i>Policy Committee Decision – Key</i></p> <p>This document describes Brighton and Hove's Community Safety, Crime Reduction and Drugs Strategy for 2011-2014</p> <p><i>Wards affected: All Wards</i></p>	<p>29 Nov 2012</p> <p>13 Dec 2012</p>		<p>Report of: Commissioner Community Safety</p> <p>Report Author: Linda Beanlands Tel: 29-1115, Charlotte Farrell Tel: 01273 - 1099</p>



Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
31173	<p><b>Local Sustainable Transport Fund - Upgrade of the Real Time Passenger Information (RTPI) System</b> <i>Policy Committee Decision – Key</i></p> <p>To seek delegated authority to award the service and maintenance contract for the RTPI GPRS upgrade on completion of the OJEU process</p> <p><i>Wards affected: All Wards</i></p>	<p>29 Nov 2012</p> <p>29 Nov 2012</p>		<p>Report of: Strategic Director, Place</p> <p>Report Author: Rob Dickin Tel: 29 - 2233</p>
28399	<p><b>Shoreham Harbour Joint Area Action Plan and Development Briefs</b> <i>Policy Committee Decision – Key</i></p> <p>To agree to public consultation on issues and options for the (draft) Shoreham Harbour Joint Area Action Plan. The Plan is being produced jointly with Adur District Council and West Sussex County Council.</p> <p><i>Wards affected: South Portslade; Wish</i></p>	<p>29 Nov 2012</p> <p>13 Dec 2012</p>		<p>Report of: Strategic Director, Place</p> <p>Strategic Director, Place</p> <p>Report Author: Mike Holford Tel: 29-2501</p>
31465	<p><b>Black Rock Temporary Use</b> <i>Policy Committee Decision - non-Key</i></p> <p>To seek Committee approval for Heads of Terms and Agreement For Lease for proposed temporary use on the Black Rock site Madeira Drive.</p> <p><i>Wards affected: Rottingdean Coastal</i></p>	<p>29 Nov 2012</p>		<p>Report of: Strategic Director, Place</p> <p>Report Author: Toni Manuel Tel: 29-0394</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
30942	<p><b>Former Peter Pan site - Lease agreement</b>  <i>Policy Committee Decision - Key</i></p> <p><i>Wards affected: East Brighton</i></p>	29 Nov 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Toni Manuel Tel: 29-0394</p>
27936	<p><b>Royal Pavilion and Museums Catering Contract</b>  <i>Policy Committee Decision – Key</i></p> <p>To seek approval to award the contract for the Royal Pavilion &amp; Museums.</p> <p><i>Wards affected: All Wards</i></p>	29 Nov 2012		<p>Report of: Director of Finance</p> <p>Report Author: Abigail Thomas Tel: 29-2828</p>
31594	<p><b>Procurement of Gullies and Soakaways Contract</b>  <i>Policy Committee Decision – Key</i></p> <p>This report seeks permission to tender for a Gullies and Soakaways Cleansing Contract.</p> <p><i>Wards affected: All Wards</i></p>	<p>29 Nov 2012</p> <p>29 Nov 2012</p>		<p>Report of: Strategic Director, Place</p> <p>Report Author: Jan Jonker Tel: 29-4722</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>CHILDREN &amp; YOUNG PEOPLE COMMITTEE</b>				
31514	<p><b>Two Year Old Free Early Learning Entitlement</b> <i>Policy Committee Decision – Key</i></p> <p>Report details proposed strategy for extending entitlement to free early learning entitlement to 20 per cent of the city's two year olds in 2013, and 40 per cent in 2014, and associated costs.</p> <p><i>Wards affected: All Wards</i></p>	12 Nov 2012		<p>Report of: Strategic Director, People</p> <p>Report Author: Vicky Jenkins Tel: 29-6110</p>
31551	<p><b>Sure Start and Children's Centres Strategy</b> <i>Policy Committee Decision – Key</i></p> <p>To agree the future strategy for Sure Start and Children's Centres in the context of the proposed budget savings.</p> <p><i>Wards affected: All Wards</i></p>	12 Nov 2012		<p>Report of: Strategic Director, People</p> <p>Report Author: Caroline Parker Tel: 29-3587</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
31598	<p><b>Social Work Health Check</b> <i>Policy Committee Decision - non-Key</i></p> <p>In order comply with a national guidelines and reassure Members and Officers, the report will detail overall demand and trends, vacancy levels, staff turnover and caseloads (and any other local measures we wish to include) to ensure the safe and healthy functioning of children's social work</p> <p>It also important that Members and Officers are clear that effective action is in place to address any issues and ensure that vulnerable children are not detrimentally affected.</p> <p><i>Wards affected: All Wards</i></p>	12 Nov 2012		<p>Report of: Strategic Director, People</p> <p>Report Author: Richard Hakin Tel: 29-5375, Nigel Hancock Tel: 29-5383</p>
<b>ECONOMIC DEVELOPMENT &amp; CULTURE COMMITTEE</b>				
30971	<p><b>PortZED: Agreement to release Eco Town Grant</b> <i>Policy Committee Decision - non-Key</i></p> <p>The City Council was successful in bidding for capital grant under central Government's Eco Towns scheme for Shoreham Harbour. A grant of £460,000 is available to assist in providing a visitors centre at the proposed PortZED development at Aldrington Basin, should it receive planning permission. This report seeks agreement on the broad terms and conditions under which the grant will be released.</p> <p><i>Wards affected: Wish</i></p>	15 Nov 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Mike Holford Tel: 29-2501</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
31119	<p><b>Adoption of SPD12 - Design Guide for Extensions &amp; Alterations</b>  <i>Policy Committee Decision - non-Key</i></p> <p>Adoption of SPD12 - Design Guide for Extensions &amp; Alterations</p> <p><i>Wards affected: All Wards</i></p>	15 Nov 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Claire Burnett Tel: 29-2470</p>
31259	<p><b>Alternative Model for Delivery of Visitor Information Service</b>  <i>Policy Committee Decision – Key</i></p> <p>To seek committee approval for an alternative model of delivery of the Visitor Information Service.</p> <p><i>Wards affected: All Wards</i></p>	15 Nov 2012		<p>Report of: Strategic Director, Communities</p> <p>Report Author: Suzanne Mantell Tel: 29 - 2613</p>
31459	<p><b>Black Rock Temporary Use</b>  <i>Policy Committee Decision - non-Key</i></p> <p>To seek agreement in principle to grant Landlords consent for proposed temporary use on the Black Rock site Madeira Drive.</p> <p><i>Wards affected: Rottingdean Coastal</i></p>	15 Nov 2012		<p>Report of: Strategic Director, Communities</p> <p>Report Author: Toni Manuel Tel: 29-0394</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
31467	<p><b>Seafront Fees and Charges 2013/14</b> <i>Policy Committee Decision - non-Key</i></p> <p>To seek Committee approval for proposed Seafront fees and charges for the financial year 2013/14.</p> <p><i>Wards affected: All Wards</i></p>	15 Nov 2012		<p>Report of: Strategic Director, Communities</p> <p>Report Author: Toni Manuel Tel: 29-0394</p>
<b>ADULT CARE &amp; HEALTH COMMITTEE</b>				
30649	<p><b>Day services commissioning plan (including day activities policy)</b> <i>Policy Committee Decision – Key</i></p> <p>To report on the outcome of consultation undertaken and to seek approval for the commissioning plan for day services</p> <p><i>Wards affected: All Wards</i></p>	19 Nov 2012		<p>Report of: Director of Adult Social Services</p> <p>Report Author: Anne Hagan Tel: 01273 296370</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
30920	<p><b>Developments at Craven Vale</b>  <i>Policy Committee Decision - Key</i>                      For noting                      Joint Adult Social Care and Health capital developments with an on going service and revenue commitments.                      The build is in Queens Park ward but the services is for the whole city.</p> <p><i>Wards affected: All Wards</i></p>	<p>22 Oct 2012                      19 Nov 2012                      29 Nov 2012</p>		<p>Report of: Director of Adult Social Services</p> <p>Director of Adult Social Services</p> <p>Director of Adult Social Services</p> <p>Report Author: Jane MacDonald Tel: 29-5038</p>
<b>LICENSING COMMITTEE</b>				
26185	<p><b>Statement of Gambling Policy pursuant to the Gambling Act 2005</b>  <i>Non-Key</i></p> <p>To seek Full Council Approval for the Gambling Policy</p> <p><i>Wards affected: All Wards</i></p>	<p>22 Nov 2012                      13 Dec 2012</p>		<p>Report of: Strategic Director, Place</p> <p>Strategic Director, Place</p> <p>Report Author: Tim Nichols Tel: 29-2163, Jean Cranford Tel: 29-2550</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
31213	<p><b>Licence fees 2013/14</b> <i>Regulatory Committee Decision</i></p> <p>Proposed fees and charges for 2013/14 relating to street trading, sex establishments, gambling premises, taxi licensing and other licensing functions</p> <p><i>Wards affected: All Wards</i></p>	22 Nov 2012		<p>Report of: Head of Planning and Public Protection</p> <p>Report Author: Jean Cranford Tel: 29-2550</p>

**HOUSING COMMITTEE**

**TRANSPORT COMMITTEE**

30654	<p><b>Fiveways Safer Routes to school scheme</b> <i>Policy Committee Decision - non-Key</i></p> <p>Engineering scheme to improve the safety of walking and cycling journeys at school journey times. Involves three schools: Varndean School, Dorothy Stringer School, Balfour Primary.</p> <p><i>Wards affected: Withdean</i></p>	27 Nov 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Matthew Thompson Tel: 29-3705</p>
30924	<p><b>Brighton &amp; Hove a 20mph city?</b> <i>Policy Committee Decision – Key</i></p> <p>Report on the public consultation on the citywide 20mph proposals.</p> <p><i>Wards affected: All Wards</i></p>	27 Nov 2012	N/A	<p>Report of: Strategic Director, Place</p> <p>Report Author: Phil Clarke Tel: 29-3705</p>



Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
30928	<p><b>Pedestrian Crossing Priority Locations.</b> <i>Policy Committee Decision – Key</i></p> <p>This report identifies the pedestrian priority crossing locations based on the new pedestrian prioritisation system. It also asks for permission to proceed with the construction of those crossing points identified within the report within the financial year 2012/13</p> <p><i>Wards affected: All Wards</i></p>	27 Nov 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Tracy Davison Tel: 29-2813</p>
30948	<p><b>Pedal Cycle Parking Places</b> <i>Policy Committee Decision - non-Key</i></p> <p>This report is to hear the objections of the TROs for pedal cycle parking place in Lansdowne Place and Whitecross Street and for the committee to make a decision on whether to overrule the objections or not.</p> <p><i>Wards affected: Brunswick &amp; Adelaide; St Peter's &amp; North Laine</i></p>	27 Nov 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Adrian Barritt Tel: 29-3860</p>
31114	<p><b>Disabled Bays – TRO consultation</b> <i>Policy Committee Decision – Key</i></p> <p>This report presents any objections received to a traffic order advertising requests for disabled parking bays.</p> <p><i>Wards affected: All Wards</i></p>	27 Nov 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Charles Field Tel: 29-3329</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
31516	<p><b>Trial of Motorcycle use of bus lanes</b> <i>Policy Committee Decision - non-Key</i></p> <p>Proposal to allow use of bus lanes for a trial period on two sections of road - A23 Carden Ave to Preston Drove; A259 Ovingdean Roundabout to Longridge Ave. Both sites will be monitored with a further control site on the A259.</p> <p><i>Wards affected: Patcham; Rottingdean Coastal; Withdean</i></p>	27 Nov 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Andrew Renaut Tel: 29-2477</p>
<b>ENVIRONMENT &amp; SUSTAINABILITY COMMITTEE</b>				
31378	<p><b>Communal Recycling City Centre</b> <i>Policy Committee Decision - non-Key</i></p> <p>Report seeking: - Outline approval for business case to roll out communal recycling in the city centre -Permission to consult on communal recycling</p> <p><i>Wards affected:</i></p>	28 Nov 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Jan Jonker Tel: 29-4722</p>
<b>Decisions Anticipated for December 2012</b>				

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
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**Decisions Anticipated for January 2013**

**POLICY & RESOURCES COMMITTEE**

25996	<p><b>Council Tax Base 2013/14</b> <i>Policy Committee Decision – Key</i></p> <p>To set the council tax base and establish the estimated revenue from Council Tax for 2013/14</p> <p><i>Wards affected: All Wards</i></p>	17 Jan 2013		<p>Report of: Director of Finance</p> <p>Report Author: James Hengeveld Tel: 29-1242, Mark Ireland Tel: 29-1240</p>
26001	<p><b>Health and Safety Annual Service Plan 2013/14</b> <i>Policy Committee Decision – Key</i></p> <p>To approve the annual service plan. To ensure transparency and accountability the Council details its planned health &amp; safety enforcement and advice work in a service plan as required by Section 18 of the Health &amp; Safety at Work etc Act 1974.</p> <p><i>Wards affected: All Wards</i></p>	<p>17 Jan 2013</p> <p>31 Jan 2013</p>		<p>Report of: Strategic Director, Place</p> <p>Strategic Director, Place</p> <p>Report Author: Roy Pickard Tel: 29-2145</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
25998	<p><b>Official Feed and Food Controls Service Plan 2013/14</b> <i>Policy Committee Decision – Key</i></p> <p>To seek approval for the Feed and Food Controls Service Plan. To ensure transparency and accountability the Council details its planned food safety and standards work in a service plan as required by the food standards agency.</p> <p><i>Wards affected: All Wards</i></p>	<p>17 Jan 2013 31 Jan 2013</p>		<p>Report of: Strategic Director, Place</p> <p>Strategic Director, Place</p> <p>Report Author: Nick Wilmot Tel: 29-2157</p>
30019	<p><b>Quarterly Surveillance Report (January 2013)</b> <i>Policy Committee Decision - non-Key</i></p> <p>Update on surveillance activity carried out by officers in previous quarter</p> <p><i>Wards affected: All Wards</i></p>	<p>17 Jan 2013</p>		<p>Report of: Director of Finance</p> <p>Report Author: Jo Player Tel: 29-4086</p>
<b>CHILDREN &amp; YOUNG PEOPLE COMMITTEE</b>				
31600	<p><b>Youth Justice Service Plan 12-13 Revised</b> <i>Policy Committee Decision - non-Key</i></p> <p>The revised action plan for the Youth Offending Service takes into account the findings of the Peer Review and HM Probation Inspection reports and identifies the partnership's six agreed service priorities for Youth Justice in Brighton &amp; Hove</p> <p><i>Wards affected: All Wards</i></p>	<p>14 Jan 2013</p>		<p>Report of: Strategic Director, People</p> <p>Report Author: Andy Whippey Tel: 29-5391, Anna Gianfrancesco Tel: 29-3966</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>TRANSPORT COMMITTEE</b>				
31368	<p><b>City Wide Parking Review</b> <i>Policy Committee Decision – Key</i></p> <p>A report on the results of the city wide parking review consultation including a local authorities comparison research together with recommendations in respect of parking management policy and a proposed programme of resident parking scheme consultations</p> <p><i>Wards affected: All Wards</i></p>	15 Jan 2013		<p>Report of: Strategic Director, Place</p> <p>Report Author: Owen McElroy Tel: 29-0368</p>
31383	<p><b>Amex Community Stadium Residents Parking Proposals - Consideration of Informal Consultation Results</b> <i>Policy Committee Decision - non-Key</i></p> <p>To consider the results of the informal consultation into proposed resident parking schemes for Coldean and Moulsecoomb</p> <p><i>Wards affected: Hollingdean &amp; Stanmer; Moulsecoomb &amp; Bevendean</i></p>	15 Jan 2013		<p>Report of: Strategic Director, Place</p> <p>Report Author: Owen McElroy Tel: 29-0368</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>HOUSING COMMITTEE</b>				
31587	<p><b>Tenancy Strategy 2013</b> <i>Policy Committee Decision - non-Key</i></p> <p>The Localism Act makes it a statutory duty for each local authority in England to produce and publish a strategic Tenancy Strategy that will guide providers of social housing in development of their tenancy policies.</p> <p><i>Wards affected: All Wards</i></p>	16 Jan 2013		<p>Report of: Strategic Director, Place</p> <p>Report Author: Andy Staniford Tel: 29-3159</p>
<b>ADULT CARE &amp; HEALTH COMMITTEE</b>				
31327	<p><b>Fee Levels in Adult Social Care Services 2013/14</b> <i>Policy Committee Decision – Key</i></p> <p>To approve the fee's that will be paid to service providers for adult social care services.</p> <p><i>Wards affected: All Wards</i></p>	21 Jan 2013		<p>Report of: Director of Adult Social Services</p> <p>Report Author: Anne Hagan Tel: 01273 296370, Jane MacDonald Tel: 29-5038</p>
31380	<p><b>Charging for Adult Social Care Services 2013/14</b> <i>Policy Committee Decision – Key</i></p> <p>This report proposes the financial charges for people who use social care services during 2013/14.</p> <p><i>Wards affected: All Wards</i></p>	21 Jan 2013		<p>Report of: Director of Adult Social Services</p> <p>Report Author: Angie Emerson Tel: 01273 295666</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>ECONOMIC DEVELOPMENT &amp; CULTURE COMMITTEE</b>				
<b>Decisions Anticipated for February 2013</b>				
<b>POLICY &amp; RESOURCES COMMITTEE</b>				
26069	<p><b>Targeted Budget Management (TBM) 2012/13 Month 9</b> <i>Policy Committee Decision - Key</i></p> <p><i>Wards affected: All Wards</i></p>	14 Feb 2013		<p>Report of: Director of Finance</p> <p>Report Author: Nigel Manvell Tel: 29-3104, Jeff Coates Tel: 29-2364</p>
26018	<p><b>General Fund Revenue Budget &amp; Council Tax 2013/14</b> <i>Policy Committee Decision – Key</i></p> <p>To agree the revenue budget and council tax for 2013/14 and recommend approval by Full Council</p> <p><i>Wards affected: All Wards</i></p>	<p>14 Feb 2013</p> <p>28 Feb 2013</p>		<p>Report of: Director of Finance</p> <p>Director of Finance</p> <p>Report Author: Mark Ireland Tel: 29-1240, James Hengeveld Tel: 29-1242</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
26020	<p><b>Capital Resources &amp; Capital Investment Programme 2013/14</b>  <i>Policy Committee Decision – Key</i></p> <p>To agree the planned capital investment programme for all council services and recommend approval by Full Council.</p> <p><i>Wards affected: All Wards</i></p>	<p>14 Feb 2013                      28 Feb 2013</p>		<p>Report of: Director of Finance</p> <p>Director of Finance</p> <p>Report Author:                      James Hengeveld                      Tel: 29-1242</p>
26054	<p><b>Housing Revenue Account Budget 2013/14</b>  <i>Policy Committee Decision – Key</i></p> <p>To agree the budget estimates including savings proposals, reserve levels, rent and service charge levels, for the Housing Revenue Account (HRA) 2013/14 and recommend approval by Full Council.</p> <p><i>Wards affected: All Wards</i></p>	<p>14 Feb 2013                      28 Feb 2013</p>		<p>Report of: Strategic Director, Place</p> <p>Strategic Director, Place</p> <p>Report Author: Sue Chapman                      Tel: 29-3105</p>
<b>ENVIRONMENT &amp; SUSTAINABILITY COMMITTEE</b>				



Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>Decisions Anticipated for March 2013</b>				
<b>POLICY &amp; RESOURCES COMMITTEE</b>				
30151	<p><b>Annual Investment Strategy 2013/14</b> <i>Policy Committee Decision – Key</i></p> <p>A report to recommend the 2013/14 Annual Investment Strategy</p> <p><i>Wards affected: All Wards</i></p>	<p>21 Mar 2013</p> <p>28 Mar 2013</p>		<p>Report of: Director of Finance</p> <p>Director of Finance</p> <p>Report Author: Peter Sargent Tel: 29-1241</p>
26151	<p><b>Planned Maintenance Budget Allocation 2013-14 and Programme of Works for the Council's Operational Buildings</b> <i>Policy Committee Decision – Key</i></p> <p>Report on the proposed 2013-14 budget allocation of planned maintenance works to the council's operational buildings to include civic, historic, commercial and social care properties.</p> <p><i>Wards affected: All Wards</i></p>	<p>21 Mar 2013</p>		<p>Report of: Strategic Director, Place</p> <p>Report Author: Angela Dymott Tel: 29-1450</p>
30149	<p><b>Treasury Management Policy Statement 2013/14</b> <i>Policy Committee Decision – Key</i></p> <p>A report to recommend the 2013/14 Treasury Management Policy Statement, incorporating the Treasury Management Practices and Schedules</p> <p><i>Wards affected: All Wards</i></p>	<p>21 Mar 2013</p>		<p>Report of: Director of Finance</p> <p>Report Author: Peter Sargent Tel: 29-1241</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>ADULT CARE &amp; HEALTH COMMITTEE</b>				
<b>CHILDREN &amp; YOUNG PEOPLE COMMITTEE</b>				
28157	<p><b>Admissions Arrangements for Brighton &amp; Hove Schools 2014/15</b> <i>Policy Committee Decision – Key</i></p> <p>To set out the proposed admission arrangements for community schools for 2014/15 and proposed admission numbers for all maintained schools in the City.</p> <p>To set out the revised schemes for co-ordinated admissions, including key dates, and also the background to consultation with Voluntary Aided schools on their admission arrangements.</p> <p><i>Wards affected: All Wards</i></p>	<p>11 Mar 2013</p> <p>28 Mar 2013</p>		<p>Report of: Strategic Director, People</p> <p>Strategic Director, People</p> <p>Report Author: Gil Sweetenham Tel: 29-3474</p>
<b>ECONOMIC DEVELOPMENT &amp; CULTURE COMMITTEE</b>				
<b>HOUSING COMMITTEE</b>				
<b>TRANSPORT COMMITTEE</b>				
<b>LICENSING COMMITTEE</b>				
<b>Decisions Anticipated for April 2013</b>				
<b>ECONOMIC DEVELOPMENT &amp; CULTURE COMMITTEE</b>				
<b>ENVIRONMENT &amp; SUSTAINABILITY COMMITTEE</b>				

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>TRANSPORT COMMITTEE</b>				
31388	<p><b>Amex Community Stadium Residents Parking Proposals - Consideration of Objections and Representations to Traffic Regulation Orders</b>  <i>Policy Committee Decision - non-Key</i></p> <p>To consider the results of the formal consultation following advertising of traffic regulation orders for proposed resident parking schemes for Coldean and Moulsecoomb.</p> <p><i>Wards affected: Hollingdean &amp; Stanmer; Moulsecoomb &amp; Bevendean</i></p>	30 Apr 2013		<p>Report of: Strategic Director, Place</p> <p>Report Author: Owen McElroy Tel: 29-0368</p>
<b>Decisions Anticipated for May 2013</b>				
<b>POLICY &amp; RESOURCES COMMITTEE</b>				
26158	<p><b>Asset Management Fund 2013/14</b>  <i>Policy Committee Decision – Key</i></p> <p>To seek Cabinet Member Approval for the allocation of the Asset Management Fund 2013/14</p> <p><i>Wards affected: All Wards</i></p>	2 May 2013		<p>Report of: Strategic Director, Place</p> <p>Report Author: Angela Dymott Tel: 29-1450</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
30021	<p><b>Quarterly Surveillance Report (May 2013)</b> <i>Policy Committee Decision - non-Key</i></p> <p>Update on surveillance activity carried out by officers in previous quarter</p> <p><i>Wards affected: All Wards</i></p>	2 May 2013		<p>Report of: Director of Finance</p> <p>Report Author: Jo Player Tel: 29-4086</p>
<b>HOUSING COMMITTEE</b>				
<b>Decisions anticipated for June 2013</b>				
<b>POLICY &amp; RESOURCES COMMITTEE</b>				
<b>ADULT CARE &amp; HEALTH COMMITTEE</b>				
<b>CHILDREN &amp; YOUNG PEOPLE COMMITTEE</b>				
<b>ECONOMIC DEVELOPMENT &amp; CULTURE COMMITTEE</b>				
<b>HOUSING COMMITTEE</b>				
<b>LICENSING COMMITTEE</b>				
Decisions anticipated for July 2013				
Decisions anticipated for August 2013				

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>ITEMS PREVIOUSLY LISTED IN THE COMMITTEE WORK PROGRAMME BUT NOW WITHDRAWN OR DEFERRED FOR THE REASONS STATED</b>				
30651	<p><b>Supported living framework</b> <i>Policy Committee Decision - Key</i></p> <p>To seek approval to establish a framework agreement for supported living for people with learning disabilities</p> <p><i>Wards affected: All Wards</i></p>			<p>Report of: Director of Adult Social Services</p> <p>Report Author: Anne Hagan Tel: 01273 296370</p>
29414	<p><b>Volks Railway- Replacement of Siding Sheds</b> <i>Policy Committee Decision - non-Key</i></p> <p><i>Wards affected: Rottingdean Coastal</i></p>			<p>Report of: Strategic Director, Communities</p> <p>Report Author: Toni Manuel Tel: 29-0394</p>
29463	<p><b>Patcham Court Farm Site</b> <i>Policy Committee Decision - Key</i></p> <p><i>Wards affected: Patcham</i></p>			<p>Report of: Strategic Director, Resources</p> <p>Report Author: Angela Dymott Tel: 29-1450, Ralph Long Tel: 29-1442</p>

